Middletown Borough
2026 Schedule of Fees

ITEM	UNIT	FEE (plus any additional costs)
Administrative (§148-1)		
Postage	Per Mailing	USPS Postage Rates
Copies (Black & White)	Per Single-Sided Page	$0.50 (Scans/Plots of Maps or Drawings $5)
Copies (Color)	Per Single-Sided Page	$0.75 (Scans/Plots of Maps or Drawings $6)
Returned Check/Service Charges (§108-4.5.6; §243-48)	Per Check	$20 (Plus Bank Fees & Associated Costs)
Tax Certifications (§148-7; §243-47)	Per Record	$5
Tax Collection Certification (§243-47)	Per Certification	$15 (Good for 1 year)
Tax Copies (§243-47)	Per Single-Sided Page	$0.25
Duplicate Bill (§243-47)	Per Duplicate	$5
Administrative Services (Boro Remediation & Processing)	Per Invoice	10% of Total Invoice (Not to Exceed $250)
Publications (Electronic Versions Free)		
Comprehensive Plan	Per Plan	$40
Zoning Ordinance (§148-6)	Per Copy	$30
Subdivision Ordinance	Per Copy	$25
Codified Ordinance	Per Copy	$25
Borough Maps or Blueprints (§148-5)	Per Map/Scan	$5

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.

Middletown Borough
2026 Schedule of Fees

ITEM	UNIT	FEE (plus any additional costs)
Middletown Electric Company (§144-27)		
Electric Service Reconnection	Per Meter	$60
Damaged Meter Repair (5/8" or 3/4" Meters)	Per Meter	$65
Damaged Meter Repair (After Office Hours)	Per Meter	$180
Meters Larger than 3/4"	Per Meter	Current Material Costs & Labor
Meter Test Fee (less than 1")	Per Meter	$40
Meter Test Fee (1" or Larger)	Per Meter	Current Material Costs & Labor
Electric Call-Out	Per Person	$250
Borough Dumpster Permit & Disposal (Contractors are prohibited)		
One Item or Trunk	Per Load	$25
Truck Bed	Per Load	$45
Trailer Bed	Per Load	$65
Trailer and Truck Bed	Per Load	$110
Temporary Container/Dumpster Permit Application (§235.5.D) (Property or Street)		
Borough Review	Per Application	$50 (Street Placement Only)
Woody Waste Recycling Facility (§164-42) (Contractors Prohibited)		
Annual Resident Permit	Per Person	$10 (20 Visits/Season)
Annual Non-Resident Permit (Lower Swatara & Royalton)	Per Person	$50 (10 Visits/Season)

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Middletown Borough
2026 Schedule of Fees

ITEM	UNIT	FEE (plus any additional costs)
Zoning Certificates		
Home Occupation Certificate (§260-102)	Per Business Name	$50 (One-Time Fee – Non-Refundable)
Business Certificate (§127-12)	Per Business Name	$50 (One-Time Fee – Non-Refundable)
Use & Occupancy Certificate	Per Copy	$50
Certificate of Approval (§144-15)	Per Copy	$50
All Other Certificates	Per Copy	$50
Zoning – Building Applications		
PA State UCC Base Fee	Per Application	Fee Set as Required (Per PA UCC Act 157, as amended)
Base Permit Renewal Fee	Per Application	$40
Penalty Fees Work done without a required permit	Per Application	Fees Doubled (§260-219.J)
Roofing Permits	Per Application	$15 per $1,000
Demolition Permits (One Building Per Permit)	Per Application	$15 per $1,000
Building Moving Permits	Per Application	$3 per $100
Street Opening/Restoration/Excavation Permits (§235-14) (§235-19) (§235.15.B)		
First 50 Square Feet (Excavated)	Per Sq. Ft.	$100 (Plus $2,000 Bond minimum)
Each Additional 50 Sq. Ft or portion thereof (Excavated)	Per Sq. Ft.	$50 (Plus Min. Bond & $100 GIS Fee) (Over 4 week period from start date)
After 4 week excavation period	Per Week	$50
Degradation Fee (For streets paved less than 5 years from date of application)	Per Application	$500 (plus permit fees and other costs) (§235-17.1.B)
Sidewalk Repair/Replacement Permit (§235-30.D.4 – Fees Waived by Council)		
Sidewalk – First 50 Square Feet	Per Sq. Ft.	$25 ($10 each Sq. Ft. after)
Curb – First 50 Square Feet	Per Sq. Ft.	$25 ($10 each Sq. Ft. after)
Work Exceeding 4 week period	Per Week	$40

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Middletown Borough
2026 Schedule of Fees

ITEM	UNIT	FEE (plus any additional costs)
Zoning – Building Permit Construction (Per Application)		
Construction Costs $0-$500		$20
Construction Costs $501-$1,000		$25
Construction Costs $1,001-$2,000		$35
Construction Costs $2,001-$3,000		$40
Construction Costs $3,001-$4,000		$45
Construction Costs $4,001-$5,000		$50
Construction Costs $5,001-$7,000		$60
Construction Costs $7,001-$20,000		$10 per $1,000 or part thereof
Construction Costs $20,001-$50,000		$9 per $1,000 or part thereof ($200 Minimum)
Construction Costs $50,001 and Over		$8 per $1,000 or part thereof ($450 Minimum)
Base Fees Shall Be Augmented As Follows:		
Apartments	Per Unit	Base Fee with additional $110
Motels	Per Unit	Base Fee with additional $75

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Middletown Borough
2026 Schedule of Fees

ITEM	UNIT	FEE (plus any additional costs)
New Non-Residential Construction Permits		
First 1,000	Per Square Feet	$225
1,001-5,000	Per Square Feet	$75 or part thereof ($225 Minimum)
5,001 and Over	Per Square Feet	$35 or part thereof ($375 Minimum)
Electrical & Plumbing Permits		
$0 - $500	Per Application	$10
$501 and Over	Per Application	$2 per $100 (or part thereof)
Heating, Ventilation & Air Conditioning (HVAC) Permits		
Air Conditioning	Per Ton	$10
Heating/Ventilation	Per Application	$15 per $1,000 (or part thereof)
Inspections		
Fire Code Inspections (Fire Marshal)	Per Hour	$60
Correcting Fire Code Deficiencies	Per Report	$3 for first $100 of total valuation and a fee of $2 per additional $100, except that no fee shall be less than $5. Additional permit fees may apply.
Fire Marshal Reports (§148-3)	Per Copy	$25
Floodplain Permit Applications (For Floodplain Properties Only) (Submit with Permit Applications) (§260-108;116)		
Review Up To $10,000 of Total Cost	Per Application	$50
Review Over $10,000 of Total Cost	Per Application	$100

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Middletown Borough
2026 Schedule of Fees

ITEM	UNIT	FEE (plus any additional costs)			
Unreserved Handicap Parking (§252.45-55)					
Initial Application/Borough Review	Per Application	$75			
Renewal Application	Annual (by March 15th)	$35			
Food Trucks & Events Vendors (§180) **(Provide COL insurance – Naming Borough additional insured - $100,000 auto liability & $200,000 general liability)**					
Special Events w/Council Approval (One-time event or 1/mth or less)	Per Event	No Fee (Submit Current Dept. of Ag License)			
Non-Special Events w/Council Approval (Events not meeting Special Event def.)	Per Event	$25 (Submit Current Dept. of Ag License)			
Non-Special Events w/Council Approval (Must apply each year)	Annually	$250 (Submit Current Dept. of Ag License)			
Outdoor Dining -Restaurant/Food Establishments (§235-40-48)					
Sidewalk/Right-of-Way Dining Requests	Per Year	No Fee (Provide COL insurance -$100,000 per individual & $300,000 per occurrence)			
Bring Your Own Bottle - BYOB Club Not Licensed by PA LCB (§98-8-14 – fees in Ordinance)					
Business Facility/Club/Association	Initial Fee Per Business	$125 (Submit general liability coverage, $1,000,000 single limit per occurrence)			
Renewal Fee	Per Business	$75 (Submit general liability coverage, $1,000,000 single limit per occurrence)			
Borough Building Rentals					
Refundable Security Deposit $125.00/Agreement (Submitted by All Applicants)		**Borough Residents (Recreation)**	**Borough Orgs/ Business (Non-Recreation)**	**Non-Residents**	**Non-Resident Orgs**
Main Street Gym - Gym Only (Kitchen Use Not Permitted)	Per Hour	$25	$50	$50	$75
MCSO – Gym Only (Kitchen Use Not Permitted)	Per Hour	$25	$50	$50	$75

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Middletown Borough
2026 Schedule of Fees

ITEM	UNIT	FEE (plus any additional costs)	
Pavilions & Shelters – Hoffer Park (§148-4)			
Refundable Security Deposit $50.00 (Submitted by All Applicants)		**Borough Residents**	**Non-Residents**
Main Pavilion	Per Day	$100	$200
Shelter 1	Per Day	$75	$125
Shelter 2	Per Day	$50	$75
Exempt from Park Facility Rental Fees – Not Refundable Deposit: (§148-4.B)			
• Middletown Fire Companies • Middletown Service Clubs • Middletown Area Historical Society • Middletown Churches • Middletown Schools		• Middletown Youth Clubs • Middletown Amateur Baseball Assoc. • Boy Scouts/Girl Scouts • Middletown Borough Employees • Hoffer Family	
Soliciting Permits (§200-6)			
1 Day	Per Person	$20	
1 Year	Per Person	$100	
Sign Permits (§260-176.C)			
Less than 5 square feet	Per Sign	$10	
5-10 square feet	Per Sign	$20	
11-50 square feet	Per Sign	$40	
51-100 square feet	Per Sign	$55	
101-200 square feet	Per Sign	$70	
Over 300 square feet	Per Sign	$125	
Quick Ticket Fines (§210-Codes)			
3rd Ticket	12 Month Period	$65	
4th Ticket	12 Month Period	$90	
5th or more Ticket	12 Month Period	$165 (Plus MDJ Citation Fines & Fees)	

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Middletown Borough
2026 Schedule of Fees

ITEM	UNIT	FEE (plus any additional costs)
Subdivision and Land Development (§238)		
Subdivision Submittals	Per Application	$150
Land Development Submittals	Per Application	$150
Lot Consolidation Submittals	Per Application	Per Professional Rates
Engineer Review or Plan Submittals	Per Review	Per Borough Engineer Rates
Stormwater Management (§236)		
Plan Review	Per Application	$100 (plus additional costs as applicable from Borough Engineer)
Appeals Board – Zoning, Non-UCC & UCC; Ordinance Amendments		
Variances, Conditions or Exceptions; Non-UCC Appeals or Interpretations	Per Application	$1,000 (plus costs incurred over $1,000 by Borough)
Continuances	Per Hearing	$250 (if requested by Applicant)
UCC Appeals	Per Application	Per Capital Region Council of Governments Rates
Amendments (Text/Mapping)	Per Application	Per Professional Rates & Fees (as applicable)
Rental Licensing-Inspections (§219)		
Annual Short-Term Rental License Fee	Per Unit	$1,000/year
Late Short-Term Rental Application Fee	Per Unit	$200 (within 30 days)
After 30 Days Late – Licensed Revoked	Per Unit	$200 + Court Costs/Fines

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Middletown Borough
2026 Schedule of Fees

ITEM	UNIT	FEE (plus any additional costs)	
Miscellaneous			
Sewer Fees (Owner Installation) Customer Facility			
Inspection + (Main to Property Line)	**Inspection + (Property Line to Building)**	**Tapping Fee =**	**Total for 1 EDU**
$250	Residential $50 +	$1,175/EDU	$1,475
	Commercial $150 +		$1,575
(Borough Installation) Customer Facility			
Connection +	**Inspection + (Property Line to Building)**	**Tapping Fee =**	**Total for 1 EDU**
$5,753	Residential $50 +	$1,175/EDU	$6,978
	Commercial $150 +		$7,078
Water Fees (Owner Installation) Customer Facility			
Inspection + (Main to Property Line)	**Inspection + (Property Line to Building)**	**Tapping Fee =**	**Total for 1 EDU**
$250 +	Residential $50 +	$1,115/EDU	$1415
$250 (any size) +	Commercial $150 +		$1515
(Borough Installation) Customer Facility			
Connection +	**Inspection + (Property Line to Building)**	**Tapping Fee =**	**Total for 1 EDU**
¾" Service $3140	Residential $50 +	$1,115/EDU	$4,305
	Commercial $150 +		$4,405
1" Service $4,060	Residential $50 +	$1,115/EDU	$5,225
	Commercial $150 +		$5,325
2" Service $5,680	Residential $50 +	$1,115/EDU	$6,845
	Commercial $150 +		$6,945
4" Service $6,720	Residential $50 +	$1,115/EDU	$7,885
	Commercial $150 +		$7,985
6" Service $6,980	Residential $50 +	$1,115/EDU	$8,145
	Commercial $150 +		$8,245

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Middletown Borough
2026 Schedule of Fees

Sprinkler System & Fire Hose Service Rate for Private Sprinkler System Private Firefighting Hose Connections Through Separate Fire Service Water Line			
Type of Service Line	Per Month	Per Quarter	Per Year
Each 2”	$10	$30	$120
Each 3”	$30	$90	$360
Each 4”	$40	$120	$480
Each 6”	$60	$180	$720
Each 8”	$80	$240	$960
Each 10”	$100	$300	$1200
Each 12”	$150	$450	$1800
Fire Hydrant Service Rates			
Per Hydrant	Per Month	Per Quarter	Per Year
Maintenance Outside Borough (within public right-of-way)	$25	$75	$300
Maintenance Inside Borough (Private Property)	$50	$150	$600
Private Maintenance User Fee (Private Property in Borough)	$25	$75	$300

Sewer/Water Main Extension Plan Review	Per Review	$1,000 (Non-Refundable)
Industrial/Commercial Wastewater Pretreatment Program User Fees & Charges		
Permit Application (SIU)	Per Application	$1,000
Pretreatment (SIU)	Per Year	$1,000
Permit Application Review	Per Review	$50 (non-residential users)
Sampling & Inspection	Per Visit	$50 (non-residential users)
Analytical (Non-Residential Users)	Per Test	Direct Cost of Testing
Miscellaneous Water Systems		
Turn On/Off Service (Customer Requested)	Per Occurrence	$20 $112 (after hours)
Turn Off Due To Unrepaired Service Lead (After 5 Days)	Per Occurrence	$40 $112 (after hours)
Turn On Service (After Repair)	Per Occurrence	$40 $112 (after hours)
Turn On After Disconnection (Reasons Listed Below)	Per Occurrence	$40 $112 (after hours)

Reasons for Disconnection:	
• Account Delinquency • Vacancy of Premises • Any Cross Connection	• Misrepresentation of Service • Violation of Borough Codes/Laws • Improper Use Other Than Applied

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