MIDDLETOWN BOROUGH
UNRESERVED HANDICAPPED PARKING REQUEST FORM

Office Use Only - Request Form Control Number: _____ Date: _____

Property Owner: _____

Applicant Name*: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

Email Address: _____

Address Requested for Unreserved Handicapped Parking Space:

Registration Plate/Permanent Placard Number:_____

If an unreserved handicapped parking space (HP) is created, the unreserved HP space created may be used by any person parking a vehicle lawfully bearing registration plates or a permanent placard issued to handicapped persons or disabled veterans. This parking space shall not be construed as granting the applicant the exclusive right to park his/her vehicle in the unreserved HP space created hereunder. Registration plate or permanent placard must be conspicuously displayed while the vehicle is parked in a public unreserved HP.

Sign placements will be positioned in front of the applicant's property.

Applicant is required to notify the Borough immediately if and when the applicant moves from the address set forth on the application or no longer has a disability or possesses a valid handicapped registration plate or permanent placard.

Applicant is aware there is an application fee of $75.00 due at the time of submittal of application and an annual renewal application and fee of $35.00 is required by March 15th of each year in order to keep the unreserved HP space.

_____ _____
Property Owner/Applicant* Signature Date

***Note: If property is not owned by Applicant, Applicant must submit a letter of agreement signed & dated by the property owner with this Request Form.**

Borough Staff Only

Date Received: _____ Check Number Received:_____

Did Applicant receive a copy of Ordinance and Resolution: _____

Off Street Parking: _____ Available _____ Unavailable

Date of Inspection by Code Enforcement Officer: _____

Code Enforcement Approval: _____Yes _____No

Date of Inspection by Police Department: _____

Police Department Approval: _____Yes _____No

Borough Council Approval: _____

Comments: _____

_____

Date of Installation by Public Works Department: _____