

# BOROUGH OF MIDDLETOWN

FOUNDED 1755 • DAUPHIN COUNTY'S OLDEST COMMUNITY

## **TENANT RESIDENTIAL ELECTRIC SERVICE SHUT-OFF REQUEST**

I, \_\_\_\_\_, the tenant of the address listed below,  
(Name, Please Print)

requests that the electric service at the following residential building be shut off:

(Check applicable)

\_\_\_\_\_ The affected dwelling unit in the building IS NOT occupied.

\_\_\_\_\_ The effected dwelling unit in the building IS occupied. Please provide name and phone number of tenant(s) still residing in unit. We require a 48-hour period to contact the resident still occupying unit. Electric will not be shut off on a Friday or day before a holiday.

Name/Phone#: \_\_\_\_\_

Property Address: \_\_\_\_\_

Account Number: \_\_\_\_\_ Phone #: \_\_\_\_\_

Date Service Should be Shut-Off: \_\_\_\_/\_\_\_\_/\_\_\_\_

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Forwarding Address for final billing/refunds:

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

### **Important Information – Please Read**

- I understand that the information I provided will be relied upon by the Borough of Middletown in administering this request and that false statements are punishable criminally.
- I understand that the tenants of the residential building retain all the rights provided by the Discontinuance of Service to Leased Premises statutes, 66 Pa C.S.A §§ 1527 – 1531.
- I understand that it is the tenant's responsibility to verify that electric service has been shut off.
- I understand that state law permits utilities to limit their liability for injury or damages related to the interruption or cessation of utility service (Pa Code 52 § 69.87).

\_\_\_\_\_  
Tenant

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

Borough of Middletown  
Attn: Utility Billing  
60 W. Emaus Street  
Middletown, PA 17057  
[utilitybill@middletownborough.com](mailto:utilitybill@middletownborough.com)