

Middletown Borough 2024 Schedule of Fees

| ITEM | UNIT | FEE (plus any additional costs) |
|---------------------------------------------------------|-----------------------|-------------------------------------------------|
| Administrative (§148-1) | | |
| Postage | Per Mailing | USPS Postage Rates |
| Copies (Black & White) | Per Single-Sided Page | \$0.50 (Scans/Plots of Maps or Drawings \$5) |
| Copies (Color) | Per Single-Sided Page | \$0.75 (Scans/Plots of Maps or Drawings \$6) |
| Returned Check/Service Charges (§108-4.5.6; §243-48) | Per Check | \$20 (Plus Bank Fees & Associated Costs) |
| Tax Certifications (§148-7; §243-47) | Per Record | \$5 |
| Tax Collection Certification (§243-47) | Per Certification | \$15 (Good for 1 year) |
| Tax Copies (§243-47) | Per Single-Sided Page | \$0.25 |
| Duplicate Bill (§243-47) | Per Duplicate | \$5 |
| Publications (Electronic Versions Free) | | |
| Comprehensive Plan | Per Plan | \$40 |
| Zoning Ordinance (§148-6) | Per Copy | \$30 |
| Subdivision Ordinance | Per Copy | \$25 |
| Codified Ordinance | Per Copy | \$25 |
| Borough Maps or Blueprints (§148-5) | Per Map/Scan | \$5 |

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.

Middletown Borough 2024 Schedule of Fees

| ITEM | UNIT | FEE (plus any additional costs) |
|-----------------------------------------------------------------------------------|--------------------|---------------------------------|
| Middletown Electric Company (§144-27) | | |
| Electric Service Reconnection | Per Meter | \$60 |
| Damaged Meter Repair (5/8" or 3/4" Meters) | Per Meter | \$65 |
| Damaged Meter Repair (After Office Hours) | Per Meter | \$180 |
| Meters Larger than 3/4" | Per Meter | Current Material Costs & Labor |
| Meter Test Fee (less than 1") | Per Meter | \$40 |
| Meter Test Fee (1" or Larger) | Per Meter | Current Material Costs & Labor |
| Electric Call-Out | Per Person | \$250 |
| Borough Dumpster Permit & Disposal (Contractors are prohibited) | | |
| One Item or Trunk | Per Load | \$25 |
| Truck Bed | Per Load | \$45 |
| Trailer Bed | Per Load | \$65 |
| Trailer and Truck Bed | Per Load | \$110 |
| Temporary Container Permit Application (§235.5.D) (Property or Street) | | |
| Borough Review | Per Application | \$50 (Street Placement Only) |
| Woody Waste Recycling Facility (§164-42) (Contractors Prohibited) | | |
| Annual Resident Permit | Per Person | \$10 |
| Annual Non-Resident Permit (Lower Swatara & Royalton) | Per Person | \$50 |

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.

Middletown Borough 2024 Schedule of Fees

| ITEM | UNIT | FEE (plus any additional costs) |
|--------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------------------------------|
| Zoning Certificates | | |
| Home Occupation Certificate (§260-102) | Per Business Name | \$50 (One-Time Fee – Non-Refundable) |
| Business Certificate (§127-12) | Per Business Name | \$50 (One-Time Fee – Non-Refundable) |
| Use & Occupancy Certificate | Per Copy | \$50 |
| Certificate of Approval (§144-15) | Per Copy | \$50 |
| All Other Certificates | Per Copy | \$50 |
| Zoning – Building Applications | | |
| PA State UCC Base Fee | Per Application | Fee Set as Required (Per PA UCC Act 157, as amended) |
| Base Permit Renewal Fee | Per Application | \$40 (Plus UCC Fee) |
| Penalty Fees Work done without a required permit | Per Application | Fees Doubled (§260-219.J) |
| Roofing Permits | Per Application | \$15 per \$1,000 |
| Demolition Permits (One Building Per Permit) | Per Application | \$15 per \$1,000 |
| Building Moving Permits | Per Application | \$3 per \$100 |
| Street Opening/Restoration/Excavation Permits (§235-14) (§235-19) (§235-15.B) | | |
| First 50 Square Feet (Excavated) | Per Sq. Ft. | \$100 (Plus \$2,000 Bond minimum) |
| Each Additional 50 Sq. Ft or portion thereof (Excavated) | Per Sq. Ft. | \$50 (Plus Min. Bond & \$100 GIS Fee) (Over 4 week period from start date) |
| After 4 week excavation period | Per Week | \$50 |
| Degradation Fee (For streets paved less than 5 years from date of application) | Per Application | \$500 (plus permit fees and other costs) (§235-17.1.B) |

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.

**Middletown Borough
2024 Schedule of Fees**

| ITEM | UNIT | FEE (plus any additional costs) |
|----------------------------------------------------------------|----------|-------------------------------------------------|
| Zoning – Building Permit Construction (Per Application) | | |
| Construction Costs \$0-\$500 | | \$20 |
| Construction Costs \$501-\$1,000 | | \$25 |
| Construction Costs \$1,001-\$2,000 | | \$35 |
| Construction Costs \$2,001-\$3,000 | | \$40 |
| Construction Costs \$3,001-\$4,000 | | \$45 |
| Construction Costs \$4,001-\$5,000 | | \$50 |
| Construction Costs \$5,001-\$7,000 | | \$60 |
| Construction Costs \$7,001-\$20,000 | | \$10 per \$1,000 or part thereof |
| Construction Costs \$20,001-\$50,000 | | \$9 per \$1,000 or part thereof (\$200 Minimum) |
| Construction Costs \$50,001 and Over | | \$8 per \$1,000 or part thereof (\$450 Minimum) |
| Base Fees Shall Be Augmented As Follows: | | |
| Apartments | Per Unit | Base Fee with additional \$110 |
| Motels | Per Unit | Base Fee with additional \$75 |

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.

Middletown Borough 2024 Schedule of Fees

| ITEM | UNIT | FEE (plus any additional costs) |
|-------------------------------------------------------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| New Non-Residential Construction Permits | | |
| First 1,000 | Per Square Feet | \$225 |
| 1,001-5,000 | Per Square Feet | \$75 or part thereof (\$225 Minimum) |
| 5,001 and Over | Per Square Feet | \$35 or part thereof (\$375 Minimum) |
| Electrical & Plumbing Permits | | |
| \$0 - \$500 | Per Application | \$10 |
| \$501 and Over | Per Application | \$2 per \$100 (or part thereof) |
| Heating, Ventilation & Air Conditioning (HVAC) Permits | | |
| Air Conditioning | Per Ton | \$10 |
| Heating/Ventilation | Per Application | \$15 per \$1,000 (or part thereof) |
| Inspections | | |
| Fire Code Inspections (Fire Marshal) | Per Hour | \$60 |
| Correcting Fire Code Deficiencies | Per Report | \$3 for first \$100 of total valuation and a fee of \$2 per additional \$100, except that no fee shall be less than \$5. Additional permit fees may apply. |
| Fire Marshal Reports (§148-3) | Per Copy | \$25 |

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.

Middletown Borough 2024 Schedule of Fees

| ITEM | UNIT | FEE (plus any additional costs) |
|--------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------|
| Building & Other Permits | | |
| Floodplain Permit Applications (Submitted with Permit Applications) (\$260-108;116) | | |
| Review Up To \$10,000 of Total Cost | Per Application | \$50 |
| Review Over \$10,000 of Total Cost | Per Application | \$100 |
| Subdivision and Land Development (\$238) | | |
| Subdivision Submittals | Per Application | \$150 |
| Land Development Submittals | Per Application | \$150 |
| | | |
| Engineer Review or Plan Submittals | Per Review | Per Borough Engineer Rates |
| Stormwater Management (\$236) | | |
| Plan Review | Per Application | \$100 (plus additional costs as applicable from Borough Engineer) |
| Zoning Hearing/Non-UCC Appeals Board | | |
| Variances or Special Exceptions; Appeals or Interpretations | Per Application | \$1,000 (plus costs incurred over \$1,000 by Borough) |
| Continuances | Per Hearing | \$250 (if requested by Applicant) |

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.

Middletown Borough 2024 Schedule of Fees

| ITEM | UNIT | FEE (plus any additional costs) | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Pavilions & Shelters – Hoffer Park (§148-4) | | | |
| Refundable Deposit \$50.00 (Submitted by All Applicants) | | Borough Residents | Non-Residents |
| Main Pavilion | Per Day | \$100 | \$200 |
| Shelter 1 | Per Day | \$75 | \$125 |
| Shelter 2 | Per Day | \$50 | \$75 |
| Exempt from Park Facility Rental Fees – Not Refundable Deposit: (§148-4.B) | | | |
| <ul style="list-style-type: none"> • Middletown Senior Citizen Center • Middletown American Red Cross • Middletown Fire Companies • Middletown Service Clubs • Middletown Area Historical Society • Middletown Churches | | <ul style="list-style-type: none"> • Middletown Schools • Middletown Youth Club • Middletown Amateur Baseball Assoc. • Boy Scouts/Girl Scouts • Middletown Borough Employees • Hoffer Family | |
| Soliciting Permits (§200-6) | | | |
| 1 Day | Per Person | \$20 | |
| 1 Year | Per Person | \$100 | |
| Sign Permits (§260-176.C) | | | |
| Less than 5 square feet | Per Sign | \$10 | |
| 5-10 square feet | Per Sign | \$20 | |
| 11-50 square feet | Per Sign | \$40 | |
| 51-100 square feet | Per Sign | \$55 | |
| 101-200 square feet | Per Sign | \$70 | |
| Over 200 square feet | Per Sign | \$125 | |
| Quick Ticket Fines (Codes) | | | |
| 3 rd Ticket | 12 Month Period | \$65 | |
| 4 th Ticket | 12 Month Period | \$90 | |
| 5 th or more Ticket | 12 Month Period | \$165 (Plus MDJ Citation Fines & Fees) | |

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.

Middletown Borough 2024 Schedule of Fees

| Miscellaneous | | | |
|-----------------------------------------|---------------------------------------------|---------------|-----------------|
| Sewer Fees (Owner Installation) | | | |
| Customer Facility | | | |
| Inspection + (Main to Property Line) | Inspection + (Property Line to Building) | Tapping Fee = | Total for 1 EDU |
| \$250 | Residential \$50 + | \$1,175/EDU | \$1,475 |
| | Commercial \$150 + | | \$1,575 |
| (Borough Installation) | | | |
| Customer Facility | | | |
| Connection + | Inspection + (Property Line to Building) | Tapping Fee = | Total for 1 EDU |
| \$5,753 | Residential \$50 + | \$1,175/EDU | \$6,978 |
| | Commercial \$150 + | | \$7,078 |
| Water Fees (Owner Installation) | | | |
| Customer Facility | | | |
| Inspection + (Main to Property Line) | Inspection + (Property Line to Building) | Tapping Fee = | Total for 1 EDU |
| \$250 + | Residential \$50 + | \$1,115/EDU | \$1415 |
| \$250 (any size) + | Commercial \$150 + | | \$1515 |
| (Borough Installation) | | | |
| Customer Facility | | | |
| Connection + | Inspection + (Property Line to Building) | Tapping Fee = | Total for 1 EDU |
| ¾" Service \$3140 | Residential \$50 + | \$1,115/EDU | \$4,305 |
| | Commercial \$150 + | | \$4,405 |
| 1" Service \$4,060 | Residential \$50 + | \$1,115/EDU | \$5,225 |
| | Commercial \$150 + | | \$5,325 |
| 2" Service \$5,680 | Residential \$50 + | \$1,115/EDU | \$6,845 |
| | Commercial \$150 + | | \$6,945 |
| 4" Service \$6,720 | Residential \$50 + | \$1,115/EDU | \$7,885 |
| | Commercial \$150 + | | \$7,985 |
| 6" Service \$6,980 | Residential \$50 + | \$1,115/EDU | \$8,145 |
| | Commercial \$150 + | | \$8,245 |

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.

Middletown Borough 2024 Schedule of Fees

| Sprinkler System & Fire Hose Service Rate for Private Sprinkler System Private Firefighting Hose Connections Through Separate Fire Service Water Line | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Type of Service Line | Per Month | Per Quarter | Per Year |
| Each 2" | \$10 | \$30 | \$120 |
| Each 3" | \$30 | \$90 | \$360 |
| Each 4" | \$40 | \$120 | \$480 |
| Each 6" | \$60 | \$180 | \$720 |
| Each 8" | \$80 | \$240 | \$960 |
| Each 10" | \$100 | \$300 | \$1200 |
| Each 12" | \$150 | \$450 | \$1800 |
| Fire Hydrant Service Rates | | | |
| Per Hydrant | Per Month | Per Quarter | Per Year |
| Maintenance Outside Borough (within public right-of-way) | \$25 | \$75 | \$300 |
| Maintenance Inside Borough (Private Property) | \$50 | \$150 | \$600 |
| Private Maintenance User Fee (Private Property in Borough) | \$25 | \$75 | \$300 |
| Sewer/Water Main Extension Plan Review | Per Review | \$1,000 (Non-Refundable) | |
| Industrial/Commercial Wastewater Pretreatment Program User Fees & Charges | | | |
| Permit Application (SIU) | Per Application | \$1,000 | |
| Pretreatment (SIU) | Per Year | \$1,000 | |
| Permit Application Review | Per Review | \$50 (non-residential users) | |
| Sampling & Inspection | Per Visit | \$50 (non-residential users) | |
| Analytical (Non-Residential Users) | Per Test | Direct Cost of Testing | |
| Miscellaneous Water Systems | | | |
| Turn On/Off Service (Customer Requested) | Per Occurrence | \$20 | |
| | | \$112 (after hours) | |
| Turn Off Due To Unrepaired Service Lead (After 5 Days) | Per Occurrence | \$40 | |
| | | \$112 (after hours) | |
| Turn On Service (After Repair) | Per Occurrence | \$40 | |
| | | \$112 (after hours) | |
| Turn On After Disconnection (Reasons Listed Below) | Per Occurrence | \$40 | |
| | | \$112 (after hours) | |
| Reasons for Disconnection: | | | |
| <ul style="list-style-type: none"> • Account Delinquency • Vacancy of Premises • Any Cross Connection | | <ul style="list-style-type: none"> • Misrepresentation of Service • Violation of Borough Codes/Laws • Improper Use Other Than Applied | |

Note: All fees charged by any other agency (County, State, Federal, Private/Public Firms, etc.) are at the applicant's expense.