



Borough of Middletown Landlord-Tenant Report

MIDDLETOWN BOROUGH
60 WEST EMAUS STREET
MIDDLETOWN, PENNSYLVANIA 17057
PH. (717) 902-0706/FAX (717) 902-3073

A SEPARATE REPORT IS TO BE FILED FOR EACH UNIT

RENTAL PROPERTY

Address: _____ Unit Number: _____
Occupied: ☐ Yes ☐ No Date of Occupancy: _____ Vacant: ☐ Yes ☐ No Date of Vacancy: _____
Use & Occupancy Number: _____ Business Certificate Number: _____
☐ House ☐ Apartment ☐ Business George Frey Trust, Emaus Orphan House Lease: ☐ Yes ☐ No

TENANT LIST

List all persons 18 years of age or older. Number of Occupants: _____ Number of Children Under 18: _____

DESCRIPTION OF UNIT

Bedroom _____ sq ft Bedroom _____ sq ft Number of Exits _____ Type of Heating _____
Bedroom _____ sq ft Bedroom _____ sq ft Smoke Detectors ☐ Yes ☐ No Attic Sleeping Area ☐ Yes ☐ No
Total Square Feet: _____ CO Detectors ☐ Yes ☐ No Basement Dwelling Unit ☐ Yes ☐ No

Description/Floor Sketch (additional sheets may be attached as required)

LANDLORD INFORMATION

Name: _____
Address: _____

Phone: _____
Email: _____

PROPERTY MANAGEMENT COMPANY

Name: _____
Address: _____

Phone: _____
Email: _____

***You are required to inform the Borough of Middletown within ten (10) days of any changes that occur at this property including a vacancy.**
I hereby certify the information provided herein to be correct and accurate to the best of my knowledge.

Signature of Property Owner/Landlord

Date Signed