



BUSINESS CERTIFICATE APPLICATION

Application Fee \$50.00

MIDDLETOWN BOROUGH
60 WEST EMAUS STREET
MIDDLETOWN, PENNSYLVANIA 17057
PH. (717) 902-0706/FAX (717) 902-3073

IMPORTANT- Prior to approval, all applicants must submit a copy of their existing Certificate of Use and Occupancy, or apply for one with the Borough if no copy exists.

I. APPLICANT INFORMATION

Applicant Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

I hereby certify the property and building(s) are in compliance with Borough Ordinances and a Use and Occupancy Certificate has been issued.

Signature

Date

II. BUSINESS INFORMATION

Business Owner(s) Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

I hereby certify the business is in compliance with Borough Ordinances and a Use and Occupancy Certificate has been issued.

Signature

Date

Business Trade Name: _____

Business Location: _____ Middletown, PA 17057

Business Mailing Address: Same as Business Location Different from Business Location, fill in below

Address: _____

City: _____ State: _____ Zip: _____

Nature of Business: _____

III. EMERGENCY CONTACT PERSONS (2 required)

Emergency Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Emergency Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

IV. SECURITY SYSTEM AND FIRE ALARM INFORMATION

Type of Company: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Type of Company: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

DO NOT WRITE BELOW THIS LINE-FOR OFFICE USE ONLY

Business Certificate Number: _____

Application Fee Received Date issued: _____

Previous Business Certificate Received Previous Certificate Number: _____

Notes: