



Due to COVID-19, Meeting to be held via Google Meets/Telephone

Committee Members:

Ken Klinepeter (Middletown
Borough)
Don Correll (WCP)
Dan Sugarman (WCP)
Kodi Webb (Veolia)

Additional:

Bradley Pensyl (Allen &
Overy)
Shuang Li (Argo)
Jenny Miller (Middletown
Borough)

Michael Winfield (Post and
Shell)
Jagruti Patel (Veolia)
Maria Tajali (Veolia)
Yunjie Tu (Veolia)
John Joyner (WCP)

1. Introductions/Opening Comments

After a roll call, Mr. Correll called the meeting to order. A PowerPoint presentation was presented.

2. Review and Approval of Minutes

Mr. Correll made a motion to approve the circulated June minutes, Mr. Sugarman moved the motion. Mr. Klinepeter seconded. The minutes were approved.

2. Operations Update

Ms. Webb stated that annual hydrant flushing has been completed and annual valve turning has begun. Vehicle rebranding has been completed and signs have been delayed due to supply chain issues. The Roylton meter was replaced. Daily COVID screenings are ongoing and COVID has had a low impact on operations. Well 3 and 4 remain out of service, the pump 4 permit has not been received yet, but all other permits have been received. Raw pump 3 is out of service and out for repair. There were four service line repairs that have been completed. Most of the leaks were in areas where another utility is doing work. There were no SSO's. One Manhole was repaired after another utility opened a trench nearby and a rain storm washed away bricks in the manhole. There was also a sewer repair that was originally believed to be the main, but upon further investigation it was apparent that it was the where the lateral met the sewer main. There were no SmartCover alarms.

Mr. Correll inquired about the age and conditions of the service lines that were repaired. Ms. Webb did not have an exact date, but believed the services were quite old and would be replaced as part of an upcoming capital project. Well 3 and 4 remain out of service, the pump 4 permit has not been received yet, but all other permits have been received. Contact has been made with the contractors to complete the work for well 2, however PLC parts are on a 22 week backlog. Parts have been ordered for the SmartCover at manhole 286 for repairs and manhole 290 had debris on the sensor. A contractor has been contacted to perform maintenance on manhole 286.

3. Customer Service

Ms. Patel stated that there has been an increase in the water consumption but not in the revenue, this may be due to flushing or service leaks. There was a 1.9% increase in sewer volume, which is reflected in the revenue. Ms. Patel and Ms. Webb will be looking into the water revenue discrepancy.

Ms. Webb stated that the meter replacement program will begin once the meters arrive. Currently, zero reading meters are being replaced with the meters that are on site.



4. Capital Investment/Engineering Report

Ms. Webb stated that the 2017/2020 project has been completed and the final walkthrough will be done on July 27th. The 2018/2021 project was awarded to Wexcon. Wexcon is beginning the submittal process with HRG. There was a pre-construction meeting on May 12th, with an anticipated start date in the next few months. The 2022 project is in the design phase to be completed by HRG. The water storage tank rehab project was awarded to I.K. Stoltzfus. The High Street Tank application and the permit were submitted and approved by DEP. The first tank to be worked on will be the High Street Tank, and the work is projected to begin the second week of September. All applications for the tank projects have been submitted to PA DEP. I.K. Stoltzfus attended a Borough Council Meeting to discuss road closures and the work being done. I.K. Stoltzfus reported to Veolia that the Council had concerns about customer notifications, EMS traffic, and generalized traffic control. Customer notifications had been previously discussed between I.K. Stoltzfus and Veolia. Photographs were displayed that showed pipes that were removed during the 2017/2020 project. The pipes had significant deposits and the inner diameter of the pipe was much smaller than the pipe itself. Mr. Klinepeter asked if all pipes are being photographed. Ms. Webb responded that the contractor typically cut out sections from the worst pipe as most pipes are left in place. Mr. Klinepeter added that pipes were being replaced based on an estimation by HRG of age and material. Ms. Webb added that the capital projects locations are also being selected where there are known issues.

5. 2021 CPI and Impact on 2022 Rate Increases

Mr. Sugarman explained the latest inflation numbers were finalized in June and the CPI for the northeast was at 7.6%. The index change is based on the inflation rate per the contract, and when combined with the margin index change of 2.5% will result in a 10.1% rate increase prior to capital cost recovery. After capital recovery it is looking like 15% due to supply chain issues reducing the total amount of capital work that can be done. Mr. Correll added that projects that could not be completed this year due to supply chain issues will likely be pushed to 2023.

6. Royalton

Mr. Sugarman received a request for extension of the existing Royalton contract, which was agreed to extend the contract to the end of the year. The new contract should be completed in August.

8. Next Meeting

Mr. Correll suggested the next meeting to be held at 1 PM on September 21, 2022.

9. Adjournment

Mr. Correll asked for any other business. Hearing none, the meeting was adjourned.