

Date Reviewed : _____
Approved / Denied By: _____

Permit Number: _____

MIDDLETOWN BOROUGH - ZONING PERMIT APPLICATION
60 West Emaus Street, Middletown, PA 17057 – (717) 902-0706
(Attach a plan and additional information as may be needed for review of this application)

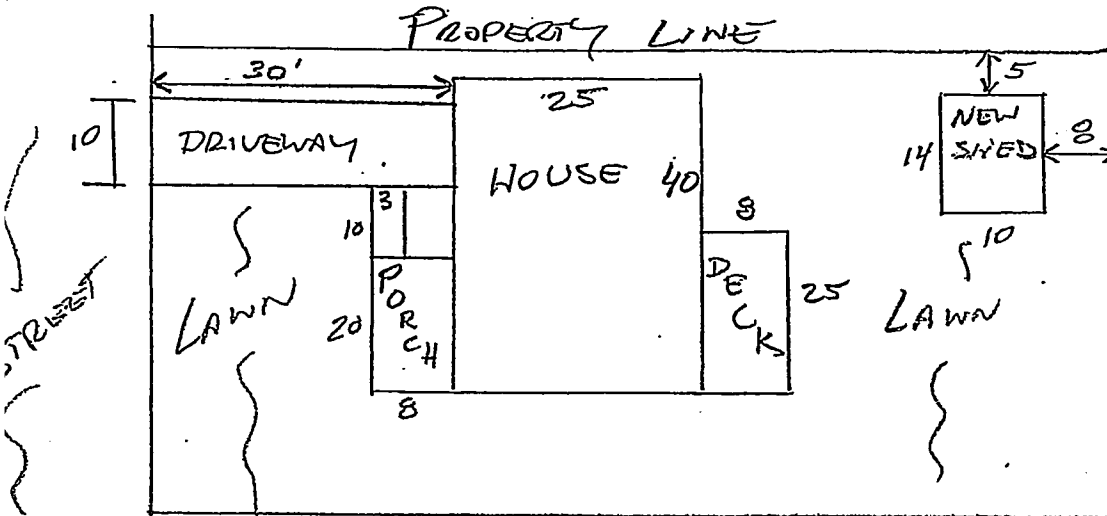
1. Address of Project: _____
2. Name of Property Owner: _____ Address: _____
Phone: _____ Email: _____
3. Name of Applicant: _____ Address: _____
Phone: _____ Email: _____
4. Name of Contractor: _____ Address: _____
Phone: _____ Email: _____
5. Existing Use: _____ Name of Business: _____
6. Proposed Use: _____ Name of Business: _____
7. Zoning Dist.: _____ Existing Nonconformity Yes No (if yes, attach a description of the nonconformity)
8. Lot Area: _____ sq.ft. Existing Impervious Area: _____ sq.ft. Proposed Impervious Area: _____ sq.ft.
9. Required Setbacks-Front: _____; Rear: _____; Sides: _____ / _____; Height _____
10. Easement area on lot? Yes No Easement is for: _____ (attach description and note on plan)
11. Proposed Activity (check all that apply): Change of Use; Building Addition; Swimming Pool; Deck/Patio;
 Fence; Detached Garage; Accessory Building; Fill OR Excavation; Other _____
12. Existing Setbacks-Front: _____; Rear: _____; Sides: _____ / _____; Height _____
13. Proposed Setbacks-Front: _____; Rear: _____; Sides: _____ / _____; Height _____
14. Existing natural features on site – Floodplain: _____; Wetlands: _____
15. A Stormwater Management Plan (SMP) is required for activities proposing new impervious area of 1,000 sq.ft. or more. Is a SMP required? Yes No
16. A Street Occupancy Permit is required for work in the public-right-of-way. Is a Street Occupancy Permit required?
 Yes No
17. Building activities may require a Building Permit in accordance with the PA Uniform Construction Code. Is a Building Permit required? Yes No
18. All earth disturbance activities require compliance with Erosion & Sedimentation Control Regulations. Does the applicant intend to comply with said regulations? Yes No

The undersigned Applicant hereby applies for a Zoning Permit to be issued on the basis of the information contained within this application and the attached supporting documents. The Applicant hereby certifies that all information and attachments are true and correct. The Applicant is responsible for the application fee. The approval or denial of this application may be appealed to the Board of Appeals per the Zoning Ordinance. Any oversight or omission during the review process is not a waiver of the requirements of the Ordinance and does not relieve the Applicant from compliance therewith.

Applicant Signature: _____ Print Name: _____ Date: _____

ZONING PERMIT APPLICATION INSTRUCTIONS

1. A sketch plan (see example) is required for all applications in order to review the project and ensure proper ordinances are followed. An application submitted without a plan will be rejected. The plan does not have to be to scale, but have sufficient dimensions to determine required information.
2. Applicant is to complete information as noted.
3. Borough staff will complete Items 7, 9, 12, and 13.
4. For Item 8, staff will determine the lot area.
5. Applicant shall measure and provide the total existing impervious area on the parcel, as well as the proposed impervious area. For purposes of this permit, any surface other than grass or planted areas is considered impervious. Measure and provide the size for the building, driveway, sidewalks, decks, patios, garages/sheds, etc.
6. Borough will verify Item 10.
7. Item 18, Applicant shall ensure sediment and debris does not leave the project location. This includes muddy water, clumps of soil or mud, etc.
8. Show the distance from the property lines to the project as shown on the “new shed” project example below.
9. The existing impervious area in the example is 1,690 square feet. The proposed impervious area is the existing plus the impervious added by the project. Proposed total is 1830 square feet.



Driveway	=	300	New shed	=	160
Sidewalk	=	30			
Porch	=	160	Total Impervious	=	1690 + 160 = 1830
House	=	1000			
Deck	=	200			
<u>Existing Total = 1690 square feet</u>					