## Borough of Middletown Special Request Application

NOTE: This application is to be used for persons requesting Temporary No Parking Requests; Temporary placement of dumpsters on Borough streets; Encroachment onto public sidewalks; Temporary Road Closures, Special Events on Borough property, etc.

Appl	icant name	
Addr	dress	
Cont	act info ph.# and/or email	
Desci	ription of request	
	tion of / for request	
Date	of Event	
Dura	tion of request (from)to	
Need	Police Presence:   No Number of Officers Needed:	
	Certificate of liability insurance in the amount of \$1,000,000 per occurrence may be required identifying Additional Insureds as described below.  If a PENNDOT street closure is being requested, proof of completion of the PENNDOT form.  The applicant shall be responsible for all costs related to the Special Event, including but not limited to, police coverage, emergency services, trash pickup/disposal, traffic control, portable restroom facilities, insurance coverage and other measures or Borough services required or requested for the health and safety of persons attending the Special Event.  The Special Event area shall be maintained in a clean manner and following the conclusion of the Special Event, promptly returned to a condition that is free of all trash	
	and debris.  The holder of a permit to operate a Special Event shall control the crowd and noise created by the operation of the Special Event, including but not limited to, the conduct of patrons, or any other disturbances prohibited by Chapter 185, Noise, Article I, Noise Disturbances, of the Code of the Borough of Middletown.	

## **Waiver of Claims and Indemnification Agreement**

As consideration for the permission granted me to utilize the Borough owned facilities identified above, I fully and forever release and forever discharge the Borough, any Borough-related group or entity, and their respective elected officials, members, officers, and employees, insurers, attorneys, and all persons acting by, through, under or in concert with them or any of them (hereinafter individually and collectively referred to as "Released Parties"), from any and all liability or claims of any nature whatsoever, known or unknown, suspected, fixed or contingent, including, without limitation, liability from the negligence of the Released Parties, that I may have in the future, in connection with, or resulting from, my use of such facilities or on any property owned, leased, controlled or operated by any of the Released Parties.

Furthermore, I agree to defend and indemnify the Released Entities from and against all claims, losses, costs, and damages whatsoever, including but not limited to attorneys' fees and costs, arising out of or attributed to, in whole or in part, the use of the facilities/property identified above. I agree to indemnify the Borough against such claims, whether based upon contract, tort, or any other legal theory, or any applicable state or federal statute. This indemnification agreement is binding upon me to the fullest extent permitted by law, regardless of whether any of the Released Entities indemnified hereunder are responsible in whole or in part for the claims, damages, losses, or expenses for which the Agency is obligated to provide indemnification and defense. **Print Name** Signature Date Submit request forms to: Borough of Middletown 60 W. Emaus St. Middletown, PA 17057 Attn: Borough Secretary: OFFICIAL USE ONLY BELOW LINE NOTE: This request form will be forwarded to the appropriate party(s) for review and disposition. You will be contacted regarding the final disposition. Some examples include: Temporary No Parking Requests are dispositioned by the Mayor: Code Sec. 252-3A (this includes requests for placing a dumpster on street, except for Snow Emergency routes, from Dec. 1st through March 31st. Placement of dumpster or other similar item on Snow Emergency route from December 1st through March 31<sup>st</sup> are dispositioned by Borough Council: *Code Sec. 252-34.1* Encroachment requests onto public sidewalks and other public places / properties are dispositioned by the Borough Manager. If approved, there is a \$25.00 fee. Code Sec. 235-36 (this includes requests for placing dumpsters on the sidewalk or other Borough properties) Requests for Sales during events held in public places (Code Sec. 195-4.D. (1) a: and road closures for special events / maintenance are dispositioned by Borough Council. (Code Sec. 252-5) **RESERVATION:** Confirmed Denied **Date Applicant Informed** COUNCIL APPROVAL NEEDED

COUNCIL APPROVED - Date