

**BOROUGH OF MIDDLETOWN
APPLICATION FOR HEARING BEFORE THE
ZONING HEARING BOARD**

1/4

rev 09-15-06

I. IDENTIFICATION

Name _____ Mailing Address -- *number street city state* _____ ZIP Code _____ Telephone No. _____

1. Applicant

Owner of
Record

I hereby certify that the proposed work and / or use is authorized by the owner of record and that I have been authorized by the owner to make this application as his / her authorized agent.

Signature of applicant

II. TYPE OF REQUEST

1. _____ SPECIAL EXCEPTION
2. _____ VARIANCE

3. _____ APPEAL FROM ACTION OF ZONING OFFICER
4. _____ OTHER

III. BRIEF DESCRIPTION OF REQUEST

A _____ is requested from Chapter 260 Section(s) _____ for the purpose of

IV. PROPERTY INFORMATION

PROPERTY LOCATION: _____
Street address

TAX PARCEL ID _____

ZONING DISTRICT _____

DATE PURCHASED _____

LOT AREA (sq. ft.) _____

PRESENT USE _____

LOT WIDTH _____

PROPOSED USE _____

LOT DEPTH _____

NOTE: Attach survey or legal description of property, if necessary.

V. CERTIFICATION BY APPLICANT

I hereby certify that all of the above statements and the statements contained in any papers and / or plans submitted herewith are true to the best of my knowledge and belief.

signature

Date _____

VI. REQUEST FOR SPECIAL EXCEPTION

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THE PROPOSED USE IS CLAIMED BY THE APPLICANT:

1. To be in harmony with the various elements and objectives of the Comprehensive Plan: *(cite sections of the Plan)*

2. Not to be detrimental to the character of the neighborhood for the following reasons:

3. To be consistent with such other standards as required by the Zoning Ordinance :

NOTE: See Chapter 260-131 B (1) for the standards for issuance of a special exception

VII. REQUEST FOR VARIANCE

THE PROPOSED VARIANCE IS REQUESTED BECAUSE:

1. He / she is unable to make reasonable use of his / her property for the following reasons:

2. The proposed variance will not alter the essential character of the neighborhood for the following reasons:

3. The proposed variance is in accord with the purposes and intent of the Zoning Ordinances for the following reasons:

NOTE: See Chapter 260-131 A (1) for the standards for issuance of a variance

VIII: SITE OR SKETCH PLAN

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Sketch plan showing the exact size and location of the proposed construction as well as any existing buildings or structures.

NOTE: A site plan drawn to scale showing existing lot size, lot area, setbacks, structures, coverage, off-street parking, flood plain data along with a building floor plan drawn to scale and a set of specifications may be required.

GENERAL INFORMATION:

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The Zoning Hearing Board meets the 3rd Wednesday of each month in the Borough building.

Applications must be completed and submitted to the Zoning Officer at least three (3) weeks prior to the Hearing date.

Fees must be paid when the application is submitted.

Public notice is arranged through the Borough two (2) weeks prior to the Hearing date.

Applicant completes either special exception or variance **NOT** both.

All applicable sections must be completed and signed as noted.

OFFICIAL USE ONLY

File Number _____

- _____ Application completed and filed with Zoning Officer
- _____ Fee paid
- _____ Public notice prepared and sent to publisher
- _____ Public notice published
- _____ Property posted 10 days before Hearing date
- _____ Hearing notice mailed to applicant and Board members
- _____ Hearing held
- _____ Notification of decision mailed

Board Decision:

- | | |
|---|--|
| _____ Special exception granted as requested | _____ Variance granted as requested |
| _____ Special exception granted with conditions | _____ Variance granted with conditions |
| _____ Special exception rejected | _____ Variance rejected |

Comments and / or conditions: